

# Archiving channels

Tags: Skills (<https://pluralsight.knowledgeowl.com/help/search?phrase=:Skills>)

Archiving a channel lets you move it from your personal or company channels to the archive tab on the channels home page. Any channel owner or channel contributor can archive a channel.

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### Who can use this?

	<u>Std</u>	<u>Prem</u>	<u>Strt</u>	<u>Pro</u>	<u>Ent</u>
<u>Learners:</u>	✓	✓	✓	✓	✓
<u>Managers:</u>			✓	✓	✓
<u>Admins:</u>			✓	✓	✓

## When to archive a channel

The benefits of archiving a channel include:

- Cleaning up your personal or company channels to minimize clutter and keep you and your teams focused
- Keeping a channel archived to reference back to it in the future

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## How to archive and restore a channel

Before archiving a channel, please note the following:

- You and other channel members will still be able to find it in the **Archive** tab of the channels home page.
- You cannot add more content or members to an archived channel.
- You can restore an archived channel as long as you're its owner or a contributor of it.

## To archive a channel

1. From within your [channels home page \(https://app.pluralsight.com/channels\)](https://app.pluralsight.com/channels), click the **••• options menu** of the desired channel.

—or—

From the desired channel's details page, click the **••• options menu**.

2. Click **Archive**.

3. Click **Yes, archive this channel**.

The channel moves to the **Archive** tab of the channels home page.

## To restore an archived channel

1. Click the **Archive** tab on your [channels home page \(https://app.pluralsight.com/channels\)](https://app.pluralsight.com/channels).
2. Click the **••• options menu** of the channel you want to restore.
3. Click **Restore**.

The channel moves from the archive tab to your personal and/or company channel area.

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If you need help, please email [support@pluralsight.com](mailto:support@pluralsight.com) () for 24/7 assistance.