

How do I invite and add new users to my account?

Tags: [Flow](https://pluralsight.knowledgeowl.com/help/search?phrase=:Flow) (https://pluralsight.knowledgeowl.com/help/search?phrase=:Flow)

After receiving an invitation to join your organization's Flow account, follow the steps below to create your account and log in for the first time. Then, invite additional users into your Flow account.

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Who can use this?

Core

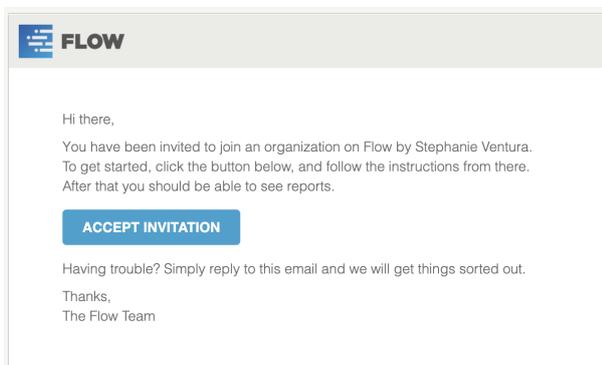


Plus



Joining your Flow account

After receiving the Flow invite email, click **Accept Invite**.



Then you'll arrive at this page where you can **Sign in** or **Create your account**.

The screenshot shows a dark-themed login and registration page. At the top, it asks 'Already have an account?' with an orange 'Sign in' button. Below this is a horizontal line with 'OR' in the center. Underneath is the heading 'Create your account'. The form includes several input fields: 'First Name*' and 'Last Name*' (with a small icon in the First Name field), 'Company Email*' and 'Personal Email*' (with a help icon in the Personal Email field), 'Password*' and 'Confirm Password*' (with a help icon in the Confirm Password field), and a 'Country of Residence*' dropdown menu with 'Select Country' as the placeholder. At the bottom left, there is a checkbox for 'I agree to the Pluralsight Terms of Use and Privacy Policy'. At the bottom center, there is a grey 'Create my account' button.

If you already have a Pluralsight account, please **Sign in** with your existing credentials.

If your existing Pluralsight account has a different primary email address than the email address for your Flow invitation, you should still sign in using your existing credentials.

If you've never had an account at Pluralsight, please enter your information in the fields provided and agree to the **Terms of use** and **Privacy notice**. Then click **Create my account**.

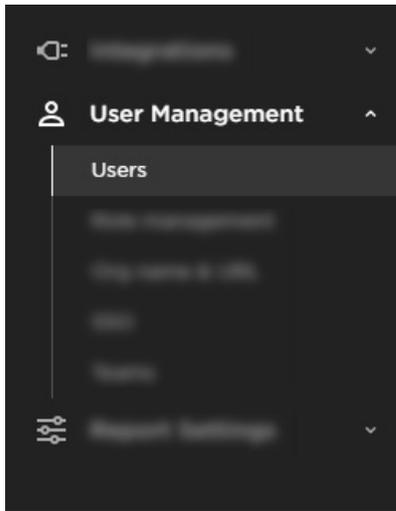
Note: Flow no longer supports OAuth login via BitBucket or GitHub.

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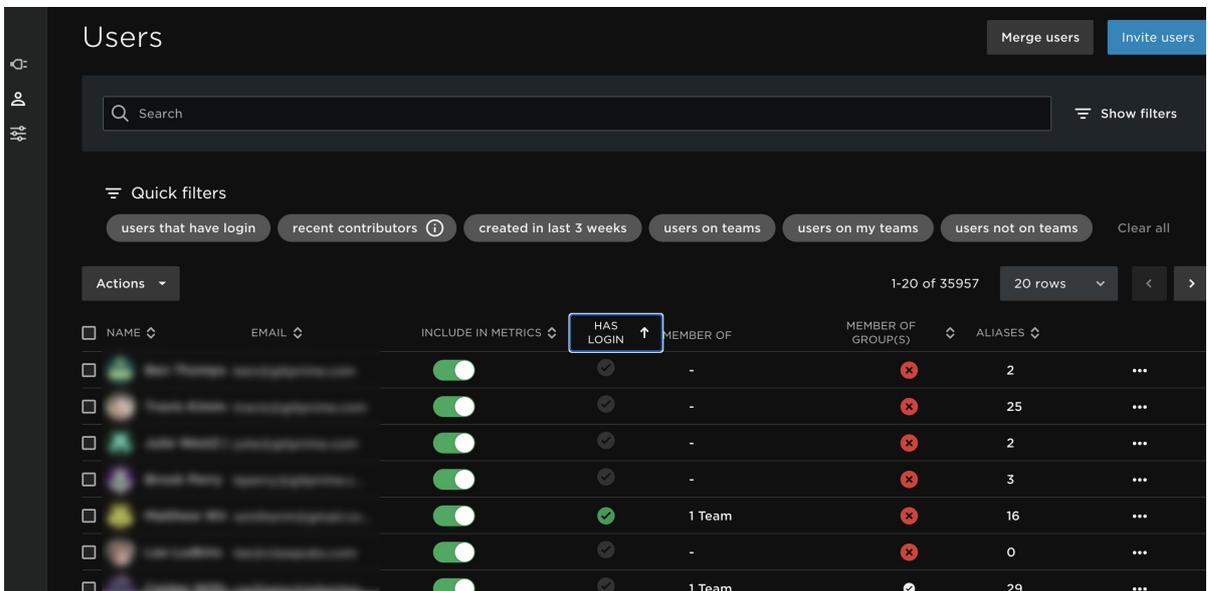
How to invite users

You can invite anyone to share access to your Flow reports if you have the **Manage users and teams** permission.

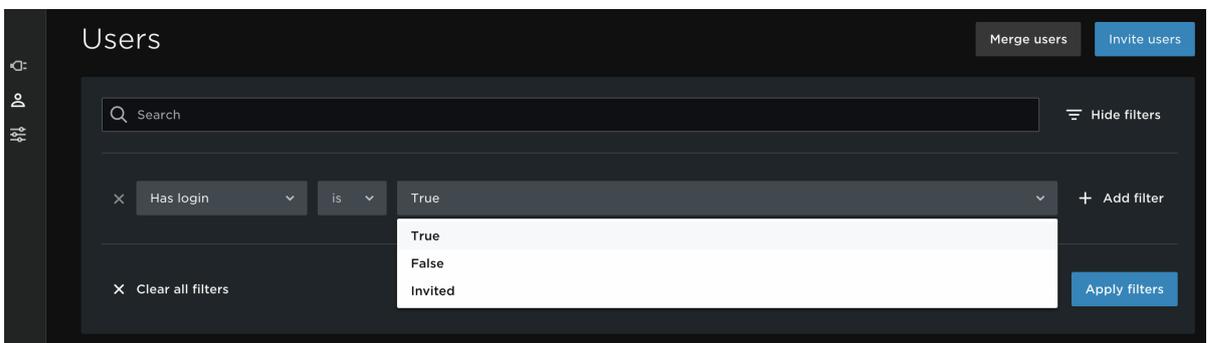
1. Starting on your Flow home page, go to the top navigation bar and click **Settings**. Using the left navigation under **User Management**, click Users.



2. You can see the current list of users that have logins in two different ways:
 - A. Sort the user list by the **"Has Login"** column.



- B. Use the advanced filters to filter your user list to users that have a login or that have been invited already.



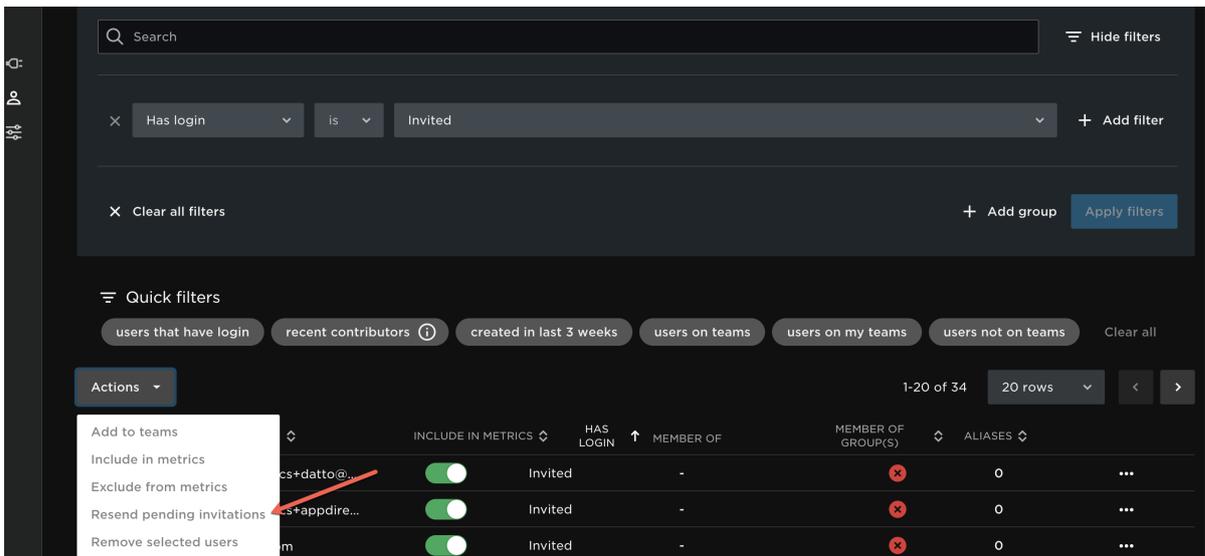
3. To invite one or multiple Users to your account click the **Invite Users** button on the top right.
4. A modal will appear where you will need to input the email addresses of the user/users. You will also need to determine what they will have access to and their view rights.
 - Role
 - Report Access

- Management Access
- API Access
- Team & Individual Contributor View Rights

5. Click the **Send** button. You have successfully sent an Invite to the new users.
6. The invited users will show as "Invited" under the **Has login** column, until they accept the invitation.
7. If you need to resend or delete the invitation you can do this by clicking on the user, and either click "resend" or "delete" on the **User details** page, as seen below. On this page you can also adjust the user's access and team membership.

User Details Remove User

You can also resend Invites from the **Users** page. Use the advanced filters to show you only users that still have pending invites then use the drop down menu to resend the Invitations.

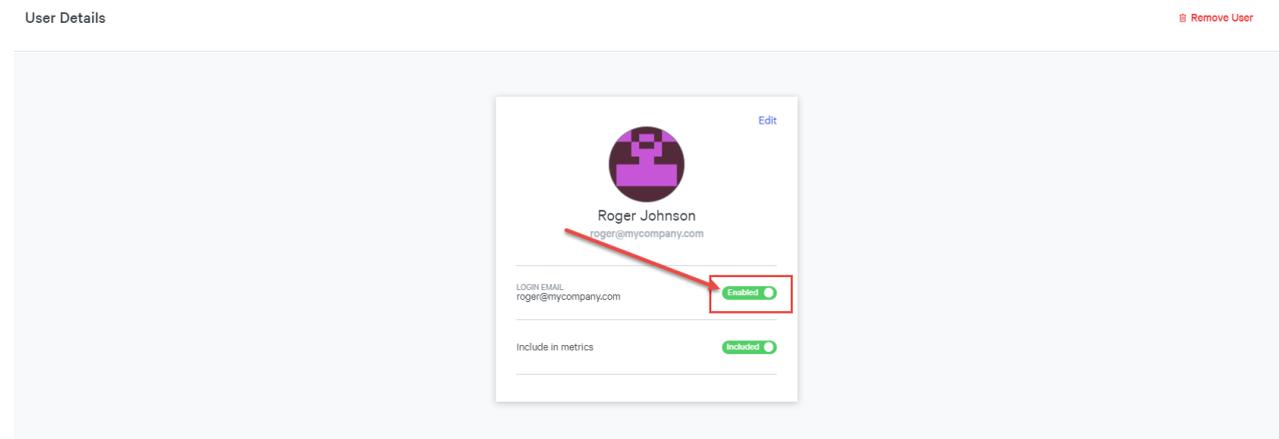


- Once the invitation is accepted the invitee becomes a user and can login to your organization's Flow account.

Curious about user roles, permissions, and viewing rights? We have the Help Doc for you! Visit [setting up roles for user permissions](https://pluralsight.knowledgeowl.com/help/setting-up-roles) (<https://pluralsight.knowledgeowl.com/help/setting-up-roles>) for more information.

Deactivate a user's login/account

If you need to deactivate or remove a user's access to your Flow account, you can do so on the **User details** page. Toggle their login email from "enabled" to "disabled". This will restrict the User from logging into your account again.



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If you need help, please email support@pluralsight.com () for 24/7 assistance.