



Inviting participants to take the skills assessment

Tags: **ACC**

With the skills assessment, your team will be assessed using expertly crafted questions creating a baseline for your team's knowledge and helping identify any skill gaps.

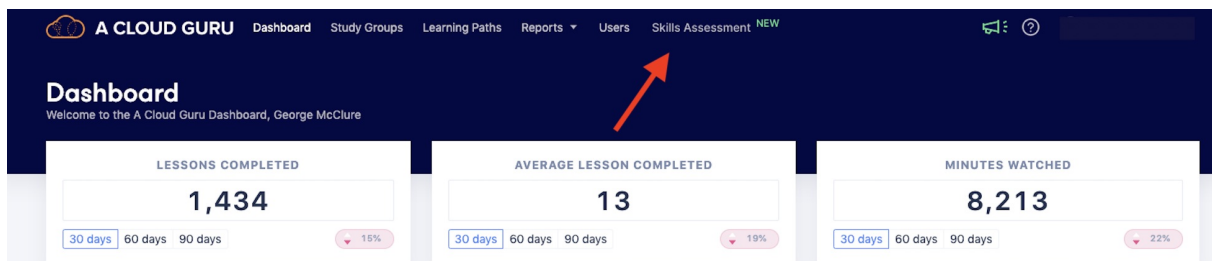
Notes

- This is exclusive to **Business Plus** and **Business Basic** memberships.
- Currently assesses for **AWS** and **Azure** only.

Inviting participants

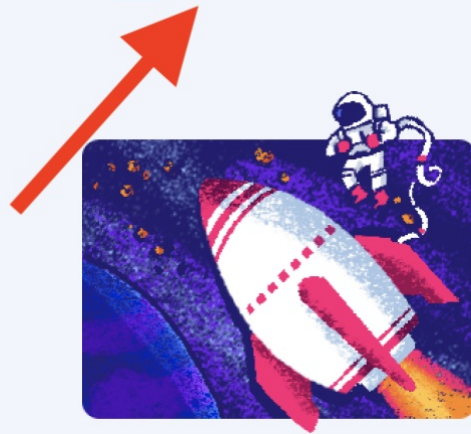
Let's get started.

1. You'll find the **Skill Assessment** tab at the top of your admin dashboard. Selecting **Skills Assessment** will bring you to the Skills Assessment Page.



2. Select **Invite**.

[About](#) [Invite](#) [Participants](#) [Results](#)



Get your team assessed.

A Cloud Guru's Skills Assessment will identify strengths and weaknesses within your business for AWS so that you know how to best move forward.

3. Welcome to the invites page.

Invite participants to Skills Assessment

A Cloud Guru's Skills Assessment will identify strengths and weaknesses within your business for AWS so that you know how to best move forward.

Add participants

You can invite anyone you like, all at once, or you can divide them into groups so that you can split your results more effectively. Location or department are good ways to split results!

Name this group

Type to search or add a new group

Select or add a new group

Upload participants

Save time by uploading a CSV file. Just make sure it only includes valid email addresses and each one has its own line.

Manually add participants

Enter comma separated emails or copy and paste in a list

Keep email addresses separated by commas

[+ Add another group of participants](#)

Send invitations

We'll automatically remind everyone periodically to complete their assessment, but you can [turn this off](#) if you prefer.

How long should this assessment stay open?

14 days

4. Add participants by manually entering the email addresses or uploading a .csv file with email addresses in the first column.

Manually add participants

Enter comma-separated emails or copy and paste a list

Keep email addresses separated by commas

5. It is possible for you to split participants into multiple groups through the **Add another group of participants** button, you will then be able to filter the results by group in the results tab.

Add participants

You can invite everyone at once, or you can divide them into groups so that you can split your results more effectively. Location or department are good ways to split results!

Name this group

Select or add a new group

[Upload CSV file](#)

Manually add participants

Keep email addresses separated by commas

[+ Add another group of participants](#)



6. You can also enter a name for each group to help distinguish your teams.

Name this group



Select or add a new group

7. Once your participants have been added, you can now select the Cloud Provider: AWS or Azure along with the length of time your team can take the skills assessment.

Send invitations

We'll automatically remind everyone periodically to complete their assessment,

Select a cloud provider

This group can choose up to 3 skills within the cloud provider you choose for them.

AWS Azure

How long should this assessment stay open?

14 days

8. Review and send. Everything look good? Awesome. Click **Send Invitations** and your team will receive the skills assessment.

Review and send

Inviting 0 participants
Due on Monday, 4 August 2020

Send invitations

9. Once you send the invitations, you will be redirected to the Results tab. You'll also receive an email confirming that the skills assessment has been sent to your team.

About Invite Results

✔ **Your invitations are on the way!** ✕

Check back here on the Results page to see how it's all going. We'll send you an email when everyone's results been processed.

Skills Assessment results


We asked participants to choose up to 3 areas to be assessed on.

👤 **26**
participants invited

✔ **0**
participants assessed

📈 **0**
skills assessed

10. You will also receive a weekly email keeping you up to date on the progress of the skills assessment.



Skills Assessment Update

81.82%
open rate

63.64%
completion rate

7 days
remaining

Here is your weekly update on the **11 employees** invited to participate in your Skills Assessment. 36.36% of your employees still have not completed their assessment.

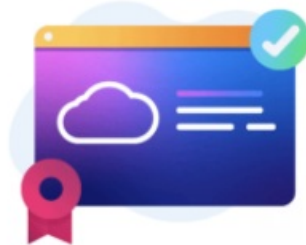
Why am I receiving this?

You are receiving this email as part of the Skills Assessment being conducted by A Cloud Guru. If you believe you received this by mistake, please contact your A Cloud Guru admin, or you can follow up with our support team.

support@acloud.guru

11. Once the skills assessment has completed either because all participants have completed skills assessment or the time limit has been reached, you'll receive confirmation of your results.

Your results are ready!



That's a wrap! Your Skills Assessment concluded with a 100% completion rate. With the data we've collected, we'll be able to provide you with a detailed picture of the current state of cloud knowledge at A Cloud Guru.

[See the assessment results](#)

Who is missing?

Download the spreadsheet attached to see who's completed it – and more, importantly, who hasn't.

If you have any questions or concerns in the meantime, please feel free to reach out to our support team.

support@acloud.guru

12. [View your team's results \(opens in new tab\)](#).

Skills Assessment results

We asked participants to choose up to 3 areas to be assessed on.



Summary



Need help understanding the results? See [Skills assessment FAQ for admins](#).

Equipped with knowledge about your team's skills, you can start assigning [learning paths](#), or add team members to [study groups](#). Let the learning begin.

If you need help, please email [Pluralsight Support \(opens email form\)](#) for 24/7 assistance.